



**Directorate General of Sports &
Youth Affairs Punjab**
NATIONAL HOCKEY STADIUM FEROZEPUR ROAD – LAHORE

INVITATION FOR EXPRESSION OF INTEREST
SERVICES OF LEGAL EXPERT / FIRM / COMPANY
IN SHORT CONSULTANCY

Directorate General of Sports & Youth Affairs Punjab, Government of the Punjab, intends to hire a Legal Expert / Firm / Company for providing the services in Short Consultancy to review the current legislation including laws, rules and regulations pertaining to Youth Affairs in Punjab Province, propose amendments therein and (or) draft new legislation. Interested Legal Expert / Firm / Company having following qualification and experience may apply with CV's duly supported by required documents and deliver it in a sealed envelope to Director (Sports & Coaching) Directorate General of Sports & Youth Affairs Punjab, National Hockey Stadium, Ferozpur Road, Lahore by or before **07th April, 2019 (Tuesday) at 11:45 AM.**

1	Nature of Services	Services of Legal Expert / Firm / Company in Short Consultancy Services to review the current legislation including laws, rules and regulations pertaining to Youth Affairs in Punjab Province, propose amendments therein and (or) draft new legislation.
2	Qualification	Bachelor degree in Law (L.L.B) (Higher Qualification in relevant field of Law will be preferred).
3	Experience	Must have at least 10 years experience in drafting legal documents. (Previous Experience of working with the Government, Semi-Government, autonomous Bodies established or controlled by Government or Donor / Multi-Lateral Development Funds Projects will be preferred)
4	Professional Expertise / Skill	<ul style="list-style-type: none"> Ability to analyze and present the proposal / draft material from legal point of view, in a clear and logical manner. Excellent legal research and analytical skills. Ability to handle multiple tasks and deliver high-quality analysis and work on-time. Must possess high level of administrative skills and the ability to work with discretion; systematic working style. Computer literate and comfortable with programs such Microsoft Word, Excel, Spreadsheet and so forth Exceptional English writing and speaking ability.
5	Scope of Work	<p>The Legal Expert / Firm / Company, engaged for the purpose, shall:</p> <ul style="list-style-type: none"> Engage the Youth Organizations, in coordination with Directorate General of Sports & Youth Affairs Punjab, and hold consultative sessions to seek out their suggestions/recommendations about pro Youth legislation and reforms for socio-economic development of youth. Review current laws, rules and regulations including Punjab Youth Policy pertaining to Youth Affairs in Punjab Province by considering socio-economic development of Youth and propose amendments therein, if deemed necessary. Draft new legislation, rules and regulations including Punjab Youth Policy by considering socio-economic development of Youth. Coordinate with relevant Federal and Provincial Departments/Authorities, as and when required, regarding new pro youth legislation and (or) amendments in the existing laws, rules and regulations
6	Completion Time	Four (04) Months.
7	Total Estimate Cost	Rs. 1,000,000 /- (Lump Sum).

The interested applicants shall submit copies of CNIC, NTN Certificate and qualification / experience with documentary proof. The interested applicant shall attach alongwith his application the documentary proof to establish his academic qualification, experience and Professional Expertise / Skills, otherwise no credit shall be given. The application shall be opened on the same day i.e., **07th April, 2020 (Tuesday) at 12:15 PM** in the presence of representatives of interested applicants who desire to attend. The selection process shall be in accordance with Rule 46 and 46-A of the Punjab Procurement Rules, 2014.

No telephonic / e-mail / faxed application shall be acceptable. In case of incomplete information as required, the application will not be considered and will be rejected.

**DIRECTOR (SPORTS & COACHING), DIRECTORATE GENERAL OF SPORTS & YOUTH AFFAIRS PUNJAB,
NATIONAL HOCKEY STADIUM, LAHORE**
Phone # 042-99231994

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