



**DIRECTORATE GENERAL OF SPORTS &
YOUTH AFFAIRS PUNJAB
NATIONAL HOCKEY STADIUM
FEROZEPUR ROAD – LAHORE**

INVITATION FOR EXPRESSION OF INTEREST

**(Pre-Qualification of Event Management Companies / Firms,
Youth Development Organizations and NGOs)**

Directorate General of Sports & Youth Affairs, Government of the Punjab in pursuant of administratively approved schemes ADP GS No. 434 and GS No. 517 for the year 2019-20, intends to procure the services of capable Event Management Company / Firm, Youth Development Organization or NGO to organize the following events (assignments):

- Regional Youth Forums, 2020.
- Youth Conference on International Volunteer Day and Youth Icon Award, 2020.
- Youth Entrepreneurship Challenge & Exhibition, 2020.
- Any other Youth Event in the year, 2020.

Directorate General of Sports & Youth Affairs, Government of the Punjab invites applications from the eligible applicants for organizing the above stated events (assignments). The interested applicants may apply by collecting the prescribed EOI template (Pre-Qualification Document) by or before **06th April, 2020 during office hours** by depositing amount of **Rs. 2,000/-** in cash with the Accountant, Directorate General of Sports & Youth Affairs Punjab. The duly filled in EOI template (Pre-Qualification Document) shall be delivered in a sealed envelope to Director (Sports & Coaching) Directorate General of Sports & Youth Affairs Punjab, National Hockey Stadium, Ferozepur Road, Lahore by or before **07th April, 2020 (Tuesday) at 11:45 Noon**. The Expression of Interest Documents shall be opened on the same day i.e., **07th April, 2020 (Tuesday) at 12:15 PM**

All information and documents required in the Expression of Interest Template (Pre-Qualification Document) shall be mandatory, including the following:

- Detail particulars of Event Management Company / Firm, Youth Development Organization or NGO including its name, registered & mailing address, year of establishment and experience.
- National Tax Number and registration with Punjab Revenue Authority.
- Bank Statement / Audited Financial Statement for the last 02 years.
- Undertaking that applicant is not blacklisted and has no litigation / arbitration / enquiry or similar proceedings with any Government Department or autonomous body established or controlled by the Government.
- Details of similar completed projects (events) as per prescribed format
- List of Professional Personnel alongwith CVs as per prescribed format

No telephonic / e-mail / faxed Application or filled in Expression of Interest Template (Pre-Qualification Document) shall be acceptable. In case of incomplete information or such information not provided in the prescribed format as required under the Expression of Interest Template (Pre-Qualification Document), the application will not be considered and will be rejected.